

# **Key Person Policy**

At Blackwell Montessori Nursery Ltd we recognize the importance of close relationships between children and carers. Every child in our care has a nominated key person. This gives every child an opportunity to thrive and grow in a way that suits their individual needs.

Every key person will work closely with the staff team and all other children, but will be the one to know “that bit more” about their key child/ren.

The key person should take every opportunity to talk to parents/carers in order to get to know as much as possible about their child. This knowledge enables the key person to care for the child in the best possible way. We value open and honest communication; this helps us to deal with any development needs and issues. We work closely with parents as we believe that this way the child will have the best possible consistency of care at home and at nursery and grow and develop in a positive way and to their full potential.

The key person will make and record observations of their key children and these will help them to identify their interests and use these to plan for their future development.

All activities and experiences offered to the children will be fed back to the staff team to ensure everyone is aware of the child’s development and incorporates their interests into relevant planning.

The manager, deputy and room leaders will all check on observations and planning regularly to ensure all children are given equal opportunities to enhance their developmental needs.

We feel that our key person system helps each child develop to their full potential with care, support and encouragement from their key worker.